



## Camp Kiniya Summer 2014 Checklist

### FORMS TO BE COMPLETED ONLINE THROUGH YOUR 1885 ONLINE ACCOUNT:

- Health History Form - Must be completed by May 1, 2014*
- Travel Plans Form - Must be completed by May 1, 2014*
- Camper Information Form - Must be completed by May 1, 2014*

### FORMS TO BE DOWNLOADED FROM 1885 ACCOUNT, PRINTED, AND MAILED IN:

\*All printable forms are available through the Documents & Links tab on your 1885 Account

- Permission to Treat and Insurance Information Form - Must be completed by May 1, 2014*  
(Note: you must attach copy (front and back) of primary insured's insurance card with cardholder's date of birth)
- Print *Health Care Provider Recommendation Form*, to be filled out and signed by your health care provider - **Must be completed by May 1, 2014**  
(Note: you must attach a current health care provider generated immunization record to this form)
- Submit *Authorization for Administration of Medication Form* (if needed)
- Financial Agreement Form*, contains "Installment Payment Agreement" (if needed)
- Submit *Camper Spending Money Form* with deposit to the camper's "Canteen Account"
- Review *Kiniya Head Lice Policy* document

### ADDITIONAL ITEMS TO BE SUBMITTED:

- Submit 1st tuition payment or submit "*Installment Payment Agreement Form*" - **Must be completed by April 1, 2014**
- Submit copy (front and back) of primary insured's insurance card with cardholder's date of birth (attached to *Health Care Provider Recommendation Form*) - **Must be completed by May 1, 2014**
- Submit 2nd tuition payment - **Must be completed by May 1, 2014**
- Submit health care provider generated immunization record (attached to *Health Care Provider Recommendation Form*) (required)
- Practice your cheers and get ready for another amazing summer!